

WHITE TOWNSHIP BOARD OF EDUCATION MINUTES
October 26, 2009

Members Present

The Regular meeting of the White Township Board of Education was held on the above date with the following members in attendance: Mr. Gary Meddaugh, Mr. Ron Buckenmyer, Mrs. Tracy Rowe, Mrs. Chandra Collom, Mr. Nelson Abrams, Mr. Steve Muscat, Mrs. Anne Skoog, Mr. Frank Panetta and Mr. Dave Rader. Mrs. Linda Heilman, CSA and Ms. Margot Getman, SBA, were also present. There were two members of the public.

Open Public Meetings Act

Mr. Meddaugh opened the meeting at 7:30 p.m. and stated that the meeting had been duly advertised and the public properly notified through notification to the Star Gazette, the Express-Times and the White Township Municipal Clerk in accordance with the Open Public Meetings Act.

Approval of Minutes

A motion was made by Mr. Rader and seconded by Mr. Abrams to approve the minutes of the September 28, 2009 Regular meeting.

Ayes - 9, Nays – 0, Abstentions – 0

A motion was made by Mr. Abrams and seconded by Mrs. Rowe to approve the minutes of the October 5, 2009 Special Meeting.

Ayes – 7, Nays – 0, Abstentions – 2 (Collom and Skoog)

Correspondence

Mr. Meddaugh read letters of resignation from Mr. Ron Buckenmyer and a letter of retirement from Mrs. Heilman.

Resignation of Board Member

A motion was made by Mr. Rader and seconded by Mr. Abrams to accept, with regret, the resignation of Mr. Ron Buckenmyer effective November 1, 2009 from the White Township Board of Education.

Ayes -9, Nays – 0, Abstentions – 0

Advertise Board Vacancy

A motion was made by Mrs. Rowe and seconded by Mr. Abrams to authorize the Board Secretary to post an advertisement in the Riverbend newspaper for those interested in being a board member. The deadline for responses to be November 16, 2009.

Ayes – 9, Nays – 0, Abstentions – 0

Retirement of CSA

A motion was made by Mrs. Skoog and seconded by Mrs. Collom to accept, with great regret, the retirement of Linda Heilman as White Township CSA effective as of June 30, 2010.

Ayes – 9, Nays – 0, Abstentions - 0

WHITE TOWNSHIP BOARD OF EDUCATION MINUTES
October 26, 2009

Open Public Comment

None

Committee Reports

Personnel Committee – Mr. Buckenmyer congratulated members on the good job they had done in creating a job description for Assistant Principal. Mention was made of the fact that Mrs. Werkheiser will continue to assist the Business Administrator.

Transportation – No report

Policy – No report

Finance – Mr. Meddaugh mentioned that Mr. Colantano will present the 2009 CAFR to the Board of Education at the December 23, 2009 regularly scheduled meeting.

Curriculum – No report

Building & Grounds – Mr. Panetta 1) reported on the status of the window project, 2) mentioned that further discussions about the security entrance will be put on hold until the Board has a better idea about the 2010-2011 budget, 3) briefly discussed possible options for classroom security and 4) stated that water leaks in the bathrooms and between the municipal building and the school had been corrected. Mr. Panetta requested that the air quality report be shared with interested parties and that the district reimburse Arista Builders for its 4th invoice. The district is still waiting for quotes on the window shades.

Public Relations – No report

Special Services – No report

Planning /Expansion – No report

BHS Board Member – No report

Planning Board – No report

Air Quality Report

A motion was made by Mr. Rader and seconded by Mr. Abrams to share the Air Quality Report with WTEA.

Ayes – 9, Nays – 0, Abstentions

Payment to Arista

A motion was made by Mr. Buckenmyer and seconded by Mr. Rader to cut a check to Arista Builders for \$10,858 and to retain the remaining \$16,418 until Arista completes its final check list on the window project.

Ayes – 9, Nays – 0, Abstentions

WHITE TOWNSHIP BOARD OF EDUCATION MINUTES
October 26, 2009

Old Business

Since meeting with the QSAC committee further changes have been made to the process. These changes are being shared with members of the committee.

New Business

None

CSA REPORT

ITEM #1 – DISTRICT ENROLLMENT (10/15/2009)

Enrollment September 15, 2009	406
Transferred In	0
Transferred Out	0
Enrollment October 15, 2009	406

ITEM #2 – CLASSROOM ENROLLMENT (10/15/2009)

PreK – Sypniewski	8
Kdg-AM – Poliskiewicz	23
Kdg-PM – Poliskiewicz	21
Grade 1 – Gerkhardt	17
Grade 1 – Rohaly	17
Grade 2 – Barofski	17
Grade 2 – Marsh	17
Grade 3 – Brundage	24
Grade 3 – Fleming	25
Grade 4 - Bolen	18
Grade 4 – Bowers	19
Grade 4 - Brewster	17
Grade 5 – Hawk	19
Grade 5 - Hutchison	19
Grade 6 - Nobile	20
Grade 6 - Wheatley	19
Grade 7 - Fraunfelter	20
Grade 7 - LaBar	21
Grade 7 - Mulligan	20
Grade 8 - Skirbst	24
Grade 8 - White	21

TOTAL 406

ITEM #3 – BELVIDERE HIGH SCHOOL ENROLLMENT (10/15/2009)

Grade 12	48	(9)
Grade 11	50	(10)
Grade 10	52	(4)
Grade 9	50	(7)

WHITE TOWNSHIP BOARD OF EDUCATION MINUTES
October 26, 2009

ITEM #4 – WARREN COUNTY TECHNICAL SCHOOL (10/15/2009)

Grade 12	7 (2)
Grade 11	5
Grade 10	11 (1)
Grade 9	3
Total	29

ITEM #5 - SPECIAL SERVICES PLACEMENTS (10/15/2009)

Belvidere	
High School	30
BD (Behav. Disab.)	0
Multiple Disabilities	1
Celebrate the Children	1
Hunterdon County ESC	1
Hunterdon Learning Center	2
P.G. Chambers School	1
Special Children's School	1
Warren County Spec. Services	
Franklin Township	1
Warren Tech	1
TOTAL	39

ITEM #6 – NJ ASK CYCLE II REPORT AND ADOPTION OF OBJECTIVES

Mrs. Alison Walsh presented the NJ ASK Cycle II report from the Spring 2009 administration and goals for 2009-2011. (Attached)

A motion was made by Mrs. Skoog and seconded by Mr. Abrams to accept the report on NJ ASK Cycle II results into the minutes.

Ayes - 9, Nays – 0, Abstentions – 0

ITEM # 6A – ACCEPT SHOOOL LEVEL OBJECTIVES

A motion was made by Mr. Panetta and seconded by Mr. Abrams to accept the School Level Objectives as recommended by Mrs. Walsh.

Ayes – 9, Nays – 0, Abstentions - 0

ITEM #7 - APPROVAL OF PARENT TRANSPORTATION CONTRACT

The Chief School Administrator and the Business Administrator recommended approval of the following Special Education Parental Transportation Contract:

WHITE TOWNSHIP BOARD OF EDUCATION MINUTES
October 26, 2009

09-10PC1 \$7,542 From September 1, 2009 to June 30, 2010 to PG Chambers School

A motion was made by Mrs. Skoog and seconded by Mr. Panetta to approve the PG Chambers Special Education Parental Transportation Contract (09-10PCI).

Ayes - 8, Nays - 0, Abstentions – 1 (Rowe)

ITEM #8 - APPROVAL TO ACCEPT IDEA AND IDEA/ARRA AWARDS

The Chief School Administrator and the Business Administrator recommended approval to accept the IDEA grant award for the year September 1, 2009 to August 31, 2010 as follows:

Basic	\$ 128,200
Preschool	\$ 5,569
ARRA	\$ 125,234

A motion was made by Mr. Panetta and seconded by Mr. Muscat to approve the FY 2010 IDEA grant in the amount of \$259,003.

Ayes - 9, Nays - 0, Abstentions - 0

ITEM #9 – APPROVAL OF GRANT POSITIONS

The Chief School Administrator recommended approval of the following IDEA and IDEA/ARRA grant positions:

IDEA Preschool

Mrs. Tracy Menza 3hrs/day @\$13.00 .46 FTE (full time equivalent) PSD aide

IDEA ARRA Preschool

Mrs. Lynne Cambria 3hrs/day @ \$10.89 .46 FTE PSD Personal aide

ARRA Basic

Ms. Maryanne Heroux	\$25,287	.56 FTE	Special Education teacher
Mrs. Barbara Purcell	\$26,687	.56 FTE	Special Education teacher
Mrs. Kim Shoemaker	4hrs/day @\$13.37	.62 FTE	Special Education aide
Mrs. Joan Williams	4hrs/day @\$13,37	.62 FTE	Special Education aide

A motion was made by Mrs. Skoog and seconded by Mr. Muscat to approve the following positions to be funded from the FY2010 IDEA/ARRA grants:

Mrs. Tracy Menza	3hrs/day @\$13.00	.46 FTE	PSD aide
Mrs. Lynne Cambria	3hrs/day @ \$10.89	.46 FTE	PSD Personal aide
Ms. Maryanne Heroux	\$25,287	.56 FTE	Special Education teacher
Mrs. Barbara Purcell	\$26,687	.56 FTE	Special Education teacher
Mrs. Kim Shoemaker	4hrs/day @\$13.37	.62 FTE	Special Education aide
Mrs. Joan Williams	4hrs/day @\$13,37	.62 FTE	Special Education aide

**WHITE TOWNSHIP BOARD OF EDUCATION MINUTES
October 26, 2009**

Ayes - 9, Nays - 0, Abstentions - 0

ITEM #10 - APPROVAL OF JUMP START STAFF

The Chief School Administrator recommended approval of the following Jump Start staff:

Mrs. Norina Bonner	10+ years (assistant)	\$2,142	(Title I ARRA funding)
Mrs. Heidi Bowers/	1, 2, 3 years (split assistant		
Mrs. Joan Williams	position)	\$1,619 (total)	(REAP grant)
(Bowers – year 1, Williams – year 2)			

A motion was made by Mr. Abrams and seconded by Mr. Muscat to approve the Jump Start positions as recommended.

Ayes - 0, Nays - 0, Abstentions - 0

ITEM #11 - APPROVAL OF JOB DESCRIPTION (FULL TIME ASS'T PRINCIPAL)

The Chief School Administrator and Policy Committee recommended approval of the job description for Assistant Principal (full time). (Attachment)

A motion was made by Mr. Abrams and seconded by Mr. Rader to approve the recommended job description for Assistant Principal (full time).

Ayes - 9, Nays - 0, Abstentions - 0

ITEM #12 - APPOINTMENT OF ASSISTANT PRINCIPAL

The Chief School Administrator and Personnel Committee recommended the appointment of Mrs. Dawn Werkheiser as assistant principal for the 2009-2010 school year (10 months) at a salary of \$67,850.

A motion was made by Mr. Panetta and seconded by Mr. Abrams to approve the appointment of Mrs. Dawn Werkheiser as Assistant Principal for the 2009-2010 school year at a salary of \$67,850.

Mr. Abrams – Aye
Mrs. Rowe – Aye
Mrs. Skoog – Aye
Mr. Muscat – Aye
Mr. Buckenmyer – Aye

WHITE TOWNSHIP BOARD OF EDUCATION MINUTES
October 26, 2009

Mr. Panetta – Aye
Mr. Rader – Aye
Mrs. Collom – Aye
Mr. Meddaugh - Aye

ITEM #13 - APPROVAL OF BOARD POLICY ON FIRST READING

The Chief School Administrator and Policy Committee recommended adoption of the following policies on the first reading:

Policy 0134	Board Self Evaluation
Policy 1220 (Mandated)	Employment of Chief School Administrator
Policy 3159	Teaching Staff Member/School District Reporting Responsibilities
Policy 3222 (Mandated)	Evaluation of Tenured Teaching Staff Members
Policy 8760	Pupil Accident Insurance
Policy 9110	Quality Assurance Annual Report – ABOLISHED

(Attachment)

A motion was made by Mr. Buckenmyer and seconded by Mr. Abrams to approve the recommended policies on the first reading.

Ayes - 9, Nays - 0, Abstentions - 0

ITEM #14 – APPOINTMENT OF DYFS LIAISON

The Chief School Administrator recommended appointment of Mrs. Eugenia Berkowitz, School Social Worker, as the district's liaison with DYFS. In Mrs. Berkowitz's absence, Mrs. Stephanie Quinn, School Counselor, will serve as the liaison.

A motion was made by Mrs. Skoog and seconded by Mr. Abrams to approve the appointment of Mrs. Eugenia Berkowitz, School Social Worker, as the district's liaison with DYFS.

Ayes - 9, Nays - 9, Abstentions - 0

ITEM #15 - RESOLUTION TO PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (ACES)

(Attachment)

A motion was made by Mr. Rader and seconded by Mrs. Skoog to purchase electric generation services through ACES.

Ayes - 9, Nays - 0, Abstentions - 0

WHITE TOWNSHIP BOARD OF EDUCATION MINUTES
October 26, 2009

ITEM #16 - RESOLUTION TO PURCHASE NATURAL GAS THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (ACES)
(Attachment)

A motion was made by Mr. Rader and seconded by Mrs. Rowe to purchase natural gas through ACES.

Ayes - 9, Nays - 0, Abstentions- 0

ITEM #17 – APPROVAL OF THE NURSING SERVICES PLAN – 2009-2010

The Chief School Administrator recommended approval of the state mandated Nursing Services Plan – 2009-2010 as signed by Dr. Anna Gomes, our school physician.
(Attachment)

A motion was made by Mr. Panetta and seconded by Mr. Rader to approve the 2009-2010 Nursing Services Plan as signed by Dr. Anna Gomes and as mandated by the state.

Ayes - 9, Nays - 0, Abstentions - 0

ITEM #18 – APPROVAL OF THE COMPREHENSIVE MAINTENANCE PLAN

The Chief School Administrator and Building & Grounds Committee recommended approval of the state mandated Comprehensive Maintenance Plan for 2009-2010 through 2012-2013. (Attachment)

A motion was made by Mr. Buckenmyer and seconded by Mr. Panetta to approve the recommended Comprehensive Maintenance Plan.

Ayes - 9, Nays - 0, Abstentions - 0

ITEM #19 – APPROVAL OF THE M-1 FORM – 2009-2010

The Chief School Administrator and Business Administrator recommended approval of the M-1 form. (Attachment)

A motion was made by Mr. Panetta and seconded by Mr. Rader to approve the M-1 Form.

Ayes - 9, Nays - 0, Abstentions - 0

ITEM #20 - ACCEPTANCE OF CODE OF CONDUCT VIOLATIONS REPORT FOR 2008-2009

The Chief School Administrator recommended acceptance of the Code of Conduct violations report for the 2008-2009 school year. (Attachment)

WHITE TOWNSHIP BOARD OF EDUCATION MINUTES
October 26, 2009

A motion was made by Mr. Rader and seconded by Mr. Abrams to accept the 2008-2009 Code of Conduct Violations Report.

Ayes - 0, Nays - 0, Abstentions - 0

ITEM #21 – ACCEPTANCE OF THE VIOLENCE & VANDALISM REPORT – 2008-2009

The Chief School Administrator recommended acceptance of the Violence & Vandalism Report for the 2008-2009 school year as submitted to the NJ Department of Education via Electronic submission on July 7, 2009. White Township School District reported zero (0) incidents during the 2008-2009 school year.

The Chief School Administrator moved to an Open Public forum at this time. There was no public comment.

A motion was made by Mr. Buckenmyer and seconded by Mr. Panetta to accept the 2008-2009 Violence & Vandalism Report as submitted to the NJ Department of Education.

Ayes – 9, Nays - 0, Abstentions - 0

ITEM #22 - ADOPTION OF BOARD OF EDUCATION GOALS FOR 2009-2010

Motion to adopt the White Township District Goals and the White Township Board of Education Professional Development Improvement Plan as developed at the annual goal setting session held on October 5, 2009. (Attachment)

A motion was made by Mrs. Rowe and seconded by Mrs. Skoog to adopt the White Township District Goals and the White Township Board of Education Professional Development Improvement Plan as developed at the October 5, 2009 goal setting session.

Ayes - 9, Nays - 0, Abstentions - 0

ITEM #23 – APPROVAL OF EVENING ACTIVITIES

The Chief School Administrator recommended approval of the following activities evening activities:

“Framing Your Thoughts” October 27, 2009 7 PM (Mrs. Barsony)
(for parents)

Kindergarten Get Together November 11, 2009 5-7 PM (Mrs. Poliskiewicz &
Mrs. Bisci)

WHITE TOWNSHIP BOARD OF EDUCATION MINUTES
October 26, 2009

A motion was made by Mr. Abrams and seconded by Mrs. Skoog to approve the evening activities as recommended by the CSA.

Ayes - 9, Nays - 0, Abstentions - 0

ITEM #24 - APPROVAL OF EIGHTH GRADE FUNDRAISER

The Chief School Administrator recommended approval of a “leaf raking” eighth grade fundraising activity to be held on Saturdays (October 31- November 28). As a culmination of the days’ activities, students will volunteer their leaf raking services to families in need.

A motion was made by Mr. Abrams and seconded by Mr. Muscat to approve an eighth grade “leaf raking” fundraising activity to be held on Saturdays from October 31 to November 28, 2009.

Ayes - 8, Nays - 0, Abstentions – 1 (Panetta)

ITEM #25 - APPROVAL TO ATTEND WORKSHOPS/SEMINARS

The Chief School Administrator recommended approval for the following:

Mrs. Heidi Bowers	“Guided Math”	8:00 AM – 3:00 PM	Nov. 11, 2009
Ms. Laura Brewster	Allentown, PA	\$225/person	

The Chief School Administrator requested permission to attend “Differentiating Instruction in Mixed Ability Classrooms” by Dr. Carol Ann Tomlinson on December 11, 2009, from 9 AM – 3 PM at the Morris County Fire and Policy Academy. Cost for the program is \$165.

A motion was made by Mr. Buckenmyer and seconded by Mrs. Skoog to approve attendance at the following training seminars:

Mrs. Bowers & Ms. Brewster , Guided Math, 11/11/2009, Allentown, PA
Mrs. Linda Heilman, Differentiating Instruction, 12/11/2001, Morris County

Ayes - 9, Nays - 0, Abstentions - 0

ITEM #26 – DISCIPLINE REPORT

Accept the September – October discipline report.(Attachment)

A motion was made by Mr. Abrams and seconded by Mrs. Skoog to accept the September – October discipline report.

Ayes - 9, Nays - 0, Abstentions - 0

WHITE TOWNSHIP BOARD OF EDUCATION MINUTES
October 26, 2009

ITEM #27 - Addendum 1A – Approval to hire Jump Start staff

The CSA recommended approval to hire the following Jump Start staff: Mrs. Susan Marsh to be funded from Title 1 ARRA at an annual rate of \$1619 as per the current negotiated agreement between the White Township Board of Education and the White Township Education Association.

A motion was made by Mr. Abrams and seconded by Mr. Rader to approve the hiring of Mrs. Marsh as Jump Start assistant to be paid from Title 1 ARRA funds.

Ayes – 9, Nays – 0, Abstentions – 0

ITEM#28 - Addendum 2A – ACCEPTANCE OF BUS EVACUATION REPORT

The CSA and Transportation Coordinator recommended acceptance of the School Bus Emergency Evacuation Drill Report into the minutes.

A motion was made by Mr. Rader and seconded by Mr. Abrams to accept the School Bus Emergency Evacuation Drill Report into the minutes.

Ayes – 9, Nays – 0, Abstentions - 0

ITEM #29 – CSA REPORT

Accept the Report of the Chief School Administrator into the Board Minutes.

A motion was made by Mrs. Skoog and seconded by Mr. Muscat to accept the CSA report into the Board Minutes.

Ayes – 9, Nays – 0, Abstentions - 0

Open Public Comment

None

PAYMENT OF BILLS:

A motion was made by Mr. Panetta and seconded by Mr. Abrams to approve the payment of the bills for September 2009.

Ayes –9, Nays – 0, Abstentions –0 Motion carried

FINANCIAL REPORTS:

- a. Board Secretary's Report
- b. Treasurer's Report
- c. Budget Certification
- d. Budget Transfers

WHITE TOWNSHIP BOARD OF EDUCATION MINUTES
October 26, 2009

A motion was made by Mr. Abrams and seconded by Mrs. Skoog to accept the July, August and September Board Secretary Reports, Treasurer Reports and their respective Budget Certification and Budget Transfers.

ADJOURNMENT:

A motion made by Mr. Rader and seconded by Mr. Abrams to adjourn the meeting at 9:42 p.m.

Ayes –9, Nays – 0, Abstentions - 0

Respectfully submitted,

Margot Getman, Board
Secretary

Attachments: NJ ASK Cycle II Report
Ass't Principal Job Description
BOE Policies
ACES Resolutions
Nursing Services Plan
Comprehensive Maintenance Plan
M-1 Form
Code of Conduct Violations (08-09)
BOE Goals
September – October Discipline Report