

White Township Board of Education Minutes

December 22, 2008

Members Present

The regular meeting of the White Township Board of Education was held on the above date with the following members in attendance: Mr. Gary Meddaugh, Mr. Dave Rader, Mr. Ron Buckenmyer, Dr. John Fritz, Mr. Nelson Abrams and Mr. Steve Muscat, Mr. Frank Panetta and Mrs. Chanda Collom. Mrs. Anne Skoog was absent. Mrs. Linda Heilman, CSA and Mrs. Donnamarie Palmiere, SBA, and one member of the public were present. Mr. William Colantano was also there to present the audit.

Open Public Meetings Act

Mr. Meddaugh opened the meeting at 7:30 p.m. and stated that the meeting had been duly advertised and the public properly notified through notification to The Star Gazette, The Express-Times and the White Township Municipal Clerk in accordance with the Open Public Meetings Act.

Approval of Minutes

A motion was made by Mr. Abrams and seconded by Mr. Muscat to approve the minutes of the November 24, 2008 regular meeting and executive session.

Ayes –8, Nays – 0, Abstentions – 0 (Motion Carried)

Correspondence

None

Open Public Comment

None

Committee Reports

Personnel Committee – Mr. Buckenmyer informed the board that the Personnel Committee met earlier to discuss mentoring for the assistant principal, hiring a long-term substitute and a grievance issue.

Transportation –Mr. Muscat mentioned that the Transportation Committee met earlier in the month to discuss a request for a bus stop change. After review of the bus stop request, it was determined that the bus stop would not be changed.

Policy – Mr. Buckenmyer reported that there are two new policies for a second reading in the report of the CSA.

Finance – Mrs. Palmiere reported that Belvidere High School projected tuition for 2009-2010 is \$11,200 (up \$1,000 from 2008-2009) and the 2006-07 tuition adjustment is \$139,450 and the anticipated 2007-08 tuition adjustment is \$79,354.

Curriculum – No report.

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Buildings & Grounds – Mr. Panetta reported that there is still an issue with water on the ramp outside the 519 doors. The glass on the doors was being replaced on the 23rd. He also noticed the lock on the gate to the library stairs is broken and needs to be repaired. There is an issue with ice hanging over the roof by the cafeteria ramp and over the parking lot which needs to be looked into. He also stated that by the next board meeting we should have some news on the DOE application for the window project.

Public Relations – No report

Special Services - No report.

Planning/Expansion – No report.

BHS – Mr. Rader reported that the tuition rate for 2009-2010 was discussed and will be \$11,200.

Planning Board – No report.

Old Business

None

New Business

There will be a cluster Board of Education meeting on Thursday, January 22 at Harmony.

Open Public Comment

None

CSA REPORT

ITEM #1 – DISTRICT ENROLLMENT (12/15/2008)

Enrollment November 15, 2008	394
Transferred In	1
Transferred Out	0
Enrollment December 15, 2008	395

ITEM #2 – CLASSROOM ENROLLMENT (12/15/2008)

Kdg-AM – Williams	15 (1)
Kdg-PM – Williams	13
LLD K-2 – Werner	5
LLD 3-5 – Rosano	5
LLD 6-8 - Sypniewski	6
Grade 1 – May	16
Grade 1 – Rohaly	15 (1)
Grade 2 – Barofski	19 (3)
Grade 2 – Marsh	24

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Grade 3 – Bellfy	18
Grade 3 – Brundage	16
Grade 3 – Fleming	15 (2)
Grade 4 - DeCesare	19
Grade 4 – Giffels	19
Grade 5 - Bowers	19
Grade 5 – Hawk	16 (3)
Grade 6 - Hutchison	17 (3)
Grade 6 - Nobile	20
Grade 6 - Wheatley	19
Grade 7 - LaBar	22
Grade 7 - Mulligan	20 (2)
Grade 8 - Fraunfelter	19
Grade 8 - Skirbst	18 (1)
Grade 8 - White	20
TOTAL	395

ITEM #3 – DISTRICT ATTENDANCE (11/30/08)

Total Days Possible	5910.0
Total Days Present	5646.0
Total Days Absent	264.0
Average Daily Enrollment	394.0
Average Daily Attendance	376.4
Student Rate of Attendance	95.53%

ITEM #4 – BELVIDERE HIGH SCHOOL ENROLLMENT (11/30/08)

	General Ed	Special Education	
Grade 9	46	5	
Grade 10	35	11	
Grade 11	39	9	
Grade 12	34	7	
TOTAL		154	32 (186)

ITEM #5 - SPECIAL SERVICES PLACEMENTS (12/15/08)

Belvidere Preschool	1
Allamuchy Township School	1
Greenwich Township Preschool	1
Harmony Township Preschool	4
Hope Township Preschool	5
Hunterdon Learning Center	1
Knowlton Twp. Pre-School	2
Midland School	1
Special Children’s School	1
Somerset Hills	1

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Warren County Spec. Services		
Franklin Township		2
Warren Tech		1
	TOTAL	21

ITEM #6 – WARREN COUNTY TECHNICAL SCHOOL (12/15/08)

Grade 12	4
Grade 11	8
Grade 10	6
Grade 9	13
Total	31

ITEM #7 - PRESENTATION AND APPROVAL OF COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFRA) – Mr. William Colantano

Mr. Colantano presented the audit report for the year ending June 30, 2008.

The Chief School Administrator and the Business Administrator recommended acceptance of the Comprehensive Annual Financial Report for the fiscal year that ended June 30, 2008 as prepared by William Colantano, which contained no recommendations.

A motion was made by Mr. Abrams and seconded by Mr. Buckenmyer to accept the Comprehensive Annual Financial Report for the fiscal year that ended June 30, 2008 as prepared by William Colantano, which contained no recommendations.

Ayes -8, Nays – 0, Abstentions – 0 Motion carried

ITEM #8 - APPROVAL OF CORRECTIVE ACTION PLAN FOR THE 2007-2008 AUDIT

The Chief School Administrator and the Business Administrator recommended approval of the Corrective Action Plan with no recommendations. (See attached)

A motion was made by Mr. Abrams and seconded by Mrs. Collom to approve the Corrective Action Plan with no recommendations. (See attached)

Ayes -8, Nays – 0, Abstentions – 0 Motion carried

ITEM #9 - ACCEPTANCE OF RESIGNATION

The Chief School Administrator recommended acceptance of the resignation of Ms. Corin Melchior, part time aide, effective December 23, 2008.

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A motion was made by Mr. Rader and seconded by Mr. Muscat to accept the resignation of Ms. Corin Melchior, part time aide, effective December 23, 2008.

Ayes -8, Nays – 0, Abstentions – 0 Motion carried

ITEM #10 - APPROVAL OF SUBSTITUTES

The Chief School Administrator recommended approval of the following substitutes for the 2008-2009 school year:

Ms. Shannon O’Neil of Harmony Township, NJ
Ms. Amy Reed of Washington, NJ
Mrs. Sondra DeLorenzo of Columbia, NJ

A motion was made by Mr. Buckenmyer and seconded by Mrs. Collom to approve the following substitutes for the 2008-2009 school year:

Ms. Shannon O’Neil of Harmony Township, NJ
Ms. Amy Reed of Washington, NJ
Mrs. Sondra DeLorenzo of Columbia, NJ

ROLL CALL:

Gary Meddaugh – Aye
Nelson Abrams– Aye
Steve Muscat – Aye
Ronald Buckenmyer – Aye
John Fritz – Aye
Dave Rader - Aye
Frank Panetta – Aye
Nelson Abrams – Aye

Ayes -8, Nays – 0, Abstentions – 0 Motion carried

ITEM #11 - APPROVAL TO HIRE GEM STAFF

The Chief School Administrator recommended approval of the following teachers as members of the Gifted Education Matters (GEM) staff. Stipends are based on the current negotiated agreement between the White Township Board of Education and the White Township Education Association.

Mr. Jack Idenden (Head)	Year 10+ (Head)	\$2,317
Mrs. Deirdre Mulligan	Year 2	\$1,619
Mrs. Kerie Pohlidal	Year 10+	\$2,142
Mrs. Stephanie Quinn	Year 2	\$1,619
Mrs. Dawn Werkheiser	Year 8	\$1,966
Mrs. Judy Williams	Year 10+	\$2,142

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A motion was made by Mr. Abrams and seconded by Mr. Muscat to approve the following teachers as members of the Gifted Education Matters (GEM) staff. Stipends are based on the current negotiated agreement between the White Township Board of Education and the White Township Education Association.

Mr. Jack Idenden (Head)	Year 10+ (Head)	\$2,317
Mrs. Deirdre Mulligan	Year 2	\$1,619
Mrs. Kerie Pohlidal	Year 10+	\$2,142
Mrs. Stephanie Quinn	Year 2	\$1,619
Mrs. Dawn Werkheiser	Year 8	\$1,966
Mrs. Judy Williams	Year 10+	\$2,142

Ayes -8, Nays – 0, Abstentions – 0 Motion carried

ITEM #12 – APPROVAL OF CO-CURRICULAR ADVISOR

The Chief School Administrator recommended that Mr. Doug Wynne be hired as the advisor for the art show at a stipend of \$2,317 in accordance with Step 10+ of the current negotiated agreement between the White Township Board of Education and the White Township Education Association.

A motion was made by Mr. Rader and seconded by Mrs. Collom to hire Mr. Doug Wynne be hired as the advisor for the art show at a stipend of \$2,317 in accordance with Step 10+ of the current negotiated agreement between the White Township Board of Education and the White Township Education Association.

Ayes -8, Nays – 0, Abstentions – 0 Motion carried

ITEM #13 - APPROVAL TO PARTICIPATE IN WARREN COUNTY CONSORTIUM PROGRAMS

The Chief School Administrator recommended approval to participate in the following Warren County Consortium of Gifted Education programs to be chaperoned by either Mrs. Quinn or Mrs. Werkheiser:

10-12 students in grades 2-3	Marvelous Math	January 22, 2009
	Evangelical Church, Blairstown	10:00 AM – Noon
10-12 students in grades 7-8	Convocation	February 12, 2009
	Stewartsville School	9:00 AM – 2:00 PM

(Parents will be providing transportation for their children.)

A motion was made by Mr. Muscat and seconded by Mr. Abrams to participate in the following Warren County Consortium of Gifted Education programs to be chaperoned by either

Mrs. Quinn or Mrs. Werkheiser:

10-12 students in grades 2-3	Marvelous Math	January 22, 2009
	Evangelical Church, Blairstown	10:00 AM – Noon
10-12 students in grades 7-8	Convocation	February 12, 2009

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Stewartsville School

9:00 AM – 2:00 PM

(Parents will be providing transportation for their children.)

Ayes -8, Nays – 0, Abstentions – 0 Motion carried

ITEM #14 - APPROVAL OF PRESCHOOL DISABILITIES CONTRACTS

The Chief School Administrator and Child Study Team recommended approval of a contract with the Harmony Township Board of Education for a preschool disabilities student commencing on September 22, 2008 and concluding on June 30, 2009, in the amount of \$12,103.45 (170 school days).

The Chief School Administrator and Child Study Team recommended approval of a contract with the Harmony Township Board of Education for a preschool disabilities student commencing on January 5, 2009 and concluding on June 30, 2009, in the amount of \$7,740.00.

A motion was made by Mr. Panetta and seconded by Mrs. Collom to approve a contract with the Harmony Township Board of Education for a preschool disabilities student commencing on September 22, 2008 and concluding on June 30, 2009, in the amount of \$12,103.45 (170 school days) and a contract with the Harmony Township Board of Education for a preschool disabilities student commencing on January 5, 2009 and concluding on June 30, 2009, in the amount of \$7,740.00.

Ayes -8, Nays – 0, Abstentions – 0 Motion carried

ITEM #15 – APPROVAL OF POLICY ON SECOND READING

The Chief School Administrator and Policy Committee recommended approval of the following board policy on second reading:

Policy 5512.01	Harassment, Intimidation & Bullying
Policy 2531	New Jersey QSAC (Quality Single Accountability Continuum)

A motion was made by Mr. Buckenmyer and seconded by Mr. Panetta to approve the following board policy on second reading:

Policy 5512.01	Harassment, Intimidation & Bullying
Policy 2531	New Jersey QSAC (Quality Single Accountability Continuum)

Ayes -8, Nays – 0, Abstentions – 0 Motion carried

ITEM #16 – APPROVAL TO INCLUDE PTO IN WHITE TOWNSHIP BOARD OF EDUCATION LIABILITY COVERAGE

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The Chief School Administrator and Business Administrator recommended a resolution to include the White Township PTO under the White Township Board of Education liability policy, at no cost to the district.

A motion was made by Mr. Rader and seconded by Mr. Abrams to include the White Township PTO under the White Township Board of Education liability policy, at no cost to the district.

Ayes -8, Nays – 0, Abstentions – 0 Motion carried

ITEM #17 – APPROVAL OF TRAINING SESSIONS

The Chief School Administrator recommended approval for Mrs. Chanda Collom, Mr. Steve Muscat and Mr. Nelson Abrams to participate in mandatory board training:

Nelson Abrams	1/8/09	Raritan Valley Community College, North Branch 6:30-9:00 p.m. Governance II: Finance
Chanda Collom	1/10/09	Southern Region, Williamstown 9:00 a.m. – 4 p.m. New Board Member Orientation
Steve Muscat	1/8/09	Raritan Valley Community College, North Branch 6:30-9:00 p.m. Governance I: NJQSAC

A motion was made by Mr. Panetta and seconded by Mr. Buckenmyer to approve Mrs. Chanda Collom, Mr. Steve Muscat and Mr. Nelson Abrams to participate in mandatory board training:

Nelson Abrams	1/8/09	Raritan Valley Community College, North Branch 6:30-9:00 p.m. Governance II: Finance
Chanda Collom	1/10/09	Southern Region, Williamstown 9:00 a.m. – 4 p.m. New Board Member Orientation
Steve Muscat	1/8/09	Raritan Valley Community College, North Branch 6:30-9:00 p.m. Governance I: NJQSAC

Ayes -5, Nays – 0, Abstentions – 3(Muscat, Collom, Abrams) Motion carried

ITEM #18 – APPROVAL OF STIPEND FOR ASSISTANT PRINCIPAL

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The Chief School Administrator recommended approval to pay a stipend of \$4,363 to Mrs. Dawn Werkheiser for Assistant Principal and Affirmative Action Officer.

A motion was made by Mr. Muscat and seconded by Mrs. Collom to approve a stipend of \$4,363 to Mrs. Dawn Werkheiser for Assistant Principal and Affirmative Action Officer.

Ayes -8, Nays – 0, Abstentions – 0 Motion carried

A motion was made by Mr. Panetta and seconded by Mrs. Collom to pay mentoring fees in the amount of \$1800 for year 1 and \$1300 year 2 for Assistant Principal. Funds will come out of tuition expense.

Ayes -8, Nays – 0, Abstentions – 0 Motion carried

ITEM #19 – APPROVAL TO ATTEND PROFESSIONAL DEVELOPMENT

The Chief School Administrator recommended approval for the following staff members to attend training:

Mrs. Jill Barsony Practical Strategies for Response to Intervention
Bureau of Educational Research
Bethlehem, PA
8:30 AM – 3:30 PM January 9, 2009
Cost \$199 plus mileage

Mrs. Allyson Evans
Mrs. Patricia Sypniewski Preparing for Algebra
Rutgers University
Somerset, NJ
8:30 AM – 3:30 PM March 16, 2009
Cost \$170 per person plus mileage

Mrs. Deirdre Mulligan
Mrs. Linda Heilman Improving Adolescent Literacy
Mid-Atlantic Regional Educational Laboratory
Rutgers University
Piscataway, NJ
8:39 AM – 3:00 PM January 14, 2009
No registration cost only mileage

Ms. Laura Mazzei January 19, 2009 Diabetes Update for School Personnel
9AM – 4 PM Morristown Memorial Hospital
Cost \$50.00

January 28, 2009 Obesity: A Scientific Update
8:30 AM – 3:30 PM Clinton, NJ

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Cost \$84.00

Mrs. Donna Palmiere	January 14, 2009 9AM – Noon Cost \$100	Minutes/Parliamentary Procedure Wyndham Garden, Mt. Olive NJ ASBO
	January 23, 2009 9AM – Noon No cost	Board Secretary's Report Comfort Inn, Hackettstown CDK Tech Support

A motion was made by Mr. Abrams and seconded by Mr. Buckenmyer to approve the above training sessions.

Ayes -8, Nays – 0, Abstentions – 0 Motion carried

2A. APPROVAL TO HIRE LONG TERM SUBSTITUTE

The Chief School Administrator recommended hiring Mrs. Caroline Kirk of Warren Glen, NJ, as a permanent substitute in third grade in the absence of Mrs. Sherry Bellfy as of January 5, 2009. Mrs. Kirk will be placed at Step 1 Masters Degree for a prorated salary of \$48,290 as per the current negotiated agreement between the White Township Board of Education and the White Township Education Association

A motion was made by Mr. Abrams and seconded by Mrs. Collom to hire Mrs. Caroline Kirk of Warren Glen, NJ, as a permanent substitute in third grade in the absence of Mrs. Sherry Bellfy as of January 5, 2009. Mrs. Kirk will be placed at Step 1 Masters Degree for a prorated salary of \$48,290 as per the current negotiated agreement between the White Township Board of Education and the White Township Education Association

ROLL CALL:

Gary Meddaugh – Aye
Nelson Abrams– Aye
Steve Muscat – Aye
Ronald Buckenmyer – Aye
John Fritz – Aye
Dave Rader - Aye
Frank Panetta – Aye
Nelson Abrams – Aye
Ayes -8, Nays – 0, Abstentions – 0 Motion carried

3A. APPROVAL TO HIRE PART TIME AIDE

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The Chief School Administrator recommended hiring Ms. Shannon O'Neil of Harmony Township, NJ, as a part time aide at Step 1 (Decreed Aide) for a salary of \$12.45 per hour as per the current negotiated agreement between the White Township Board of Education and the White Township Education Association.

A motion was made by Mr. Buckenmyer and seconded by Mr. Abrams to hire Ms. Shannon O'Neil of Harmony Township, NJ, as a part time aide at Step 1 (Degreed Aide) for a salary of \$12.45 per hour as per the current negotiated agreement between the White Township Board of Education and the White Township Education Association.

ROLL CALL:

Gary Meddaugh – Aye
Nelson Abrams– Aye
Steve Muscat – Aye
Ronald Buckenmyer – Aye
John Fritz – Aye
Dave Rader - Aye
Frank Panetta – Aye
Nelson Abrams – Aye

Ayes -8, Nays – 0, Abstentions – 0 Motion carried

ITEM #20 - ACCEPTANCE OF CSA REPORT & ADDENDUM

Accept the report of the Chief School Administrator and Addendum into the Board Minutes.

A motion was made by Mr. Abrams and seconded by Mrs. Collom to accept the report of the Chief School Administrator into the Board Minutes.

Ayes -8, Nays – 0, Abstentions – 0 Motion carried

Open Public Comment

None

Executive Session

None

PAYMENT OF BILLS:

A motion was made by Mr. Muscat and seconded by Mrs. Collom to approve the payment of the bills for December, 2008 in the amount of \$815,905.94.

Ayes –8, Nays – 0, Abstentions –0 Motion carried

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FINANCIAL REPORTS:

- A.) Board Secretary's Report
- B.) Treasurer's Report
- C.) Budget Certification
- D.) Budget Transfers

A motion was made by Mr. Abrams and seconded by Mr. Buckenmyer to approve the November, 2008 Board Secretary & Treasurer Reports and Budget Certification and December 2008 Transfers

Ayes –8, Nays – 0, Abstentions –0 Motion carried

ADJOURNMENT:

A motion made by Mr. Abrams and seconded by Mr. Muscat to adjourn the meeting at 9:02 p.m.

Ayes –8, Nays – 0, Abstentions - 0

Respectfully submitted,

Donnamarie Palmiere,
Board Secretary