

**WHITE TOWNSHIP BOARD OF EDUCATION MINUTES**  
**December 21, 2009**

**Members Present**

The regular meeting of the White Township Board of Education was held on the above date with the following members in attendance: Mr. Gary Meddaugh, Mrs. Tracy Rowe, Mr. Nelson Abrams, Mr. Steve Muscat, Mr. Frank Panetta and Mr. Dave Rader. Mrs. Chanda Collom arrived at 7:35 PM and Mrs. Ann Skoog was absent. Mrs. Linda Heilman, CSA and Ms. Margot Getman, SBA, were also present. There were three members of the public.

**Open Public Meetings Act**

Mr. Meddaugh opened the meeting at 7:31 p.m. and stated that the meeting had been duly advertised and the public properly notified through notification to the Star Gazette, the Express-Times and the White Township Municipal Clerk in accordance with the Open Public Meetings Act.

**Approval of Minutes**

A motion was made by Mr. Rader and seconded by Mr. Abrams to approve the minutes of the October 26, 2009 Regular Meeting.

Ayes - 6, Nays – 0, Abstentions – 0  
Motion carried

A motion was made by Mrs. Rowe and seconded by Mr. Muscat to approve the minutes of the November 23, 2009 Regular Meeting and Executive Session.

Ayes – 5, Nays – 0, Abstentions – 1 (Abrams)  
Motion carried

**Correspondence**

Mrs. Heilman read a letter from Ms. L. Richardson praising the excellent concert and recognizing the outstanding effort of Miss Linda Rae Krov.

**Presentation of Audit by Mr. Colantano**

A motion was made by Mr. Abrams and seconded by Mr. Panetta to accept the Comprehensive Annual Financial Report (CAFR) for the fiscal year that ended June 30, 2009 as prepared by William Colantano, which contained no recommendations.

Ayes – 7, Nays – 0, Abstentions – 0  
Motion carried

**Corrective Action Plan**

A motion was made by Mr. Abrams and seconded by Mrs. Collom to approve the Corrective Action Plan, which had no recommendations.

Ayes – 7, Nays – 0, Abstentions – 0  
Motion carried

**New Jersey School Boards – CSA Search**

Ms. Diane Morris spoke briefly about some of the options available to the Board as it continues its search for a Chief School Administrator. In addition to conducting a search for a full-time CSA, they discussed the possibility of shared services for both a CSA and BA. Ms. Morris offered her assistance should it be needed.

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**Open Public Comment**

Mrs. Melofchik asked the Board if the staff contributes anything toward their health benefits. She said that most people do pay something for their health benefits and suggested that such a direction would save the district money. Mr. Meddaugh responded that previous negotiations had resulted in higher co-pays but that otherwise the staff does not contribute anything to their health costs. He explained that the existing contract expires in June 2010 and that new contract negotiations will be starting in the near future.

**Committee Reports**

**Personnel Committee** – No report

**Transportation** – No report

**Policy** – Mrs. Collom was appointed the new chair of the Policy Committee. This committee will schedule a meeting in January to review new policy and regulation.

**Finance** – No report other than the CAFR presentation

**Curriculum** – The new Technology Plan is due in May of 2010 and a committee member will be asked to participate in the development of the plan during the winter.

**Building & Grounds** – Mrs. Panetta reported as follows:

1. Science lab - Mr. Skirbst is putting together a list of chemicals that are no longer being used in his curriculum so that they can be disposed of properly.
2. Cafeteria floor – The floor tiles are coming loose and cracking. Mr. Hartung is getting estimates for replacing the floor.
3. Basketball - The White Township Youth Athletic Association has repaired the main basketball hoops in the gym.
4. Telephone system - Mr. Panetta reminded board members about the need to purchase a new phone system because there continue to be problems with the current equipment.
5. Window Project – Mr. Panetta asked that the December payment to Arista be put on hold until he reviewed the invoice.

**Public Relations** – No report

**Special Services** – A Special Needs Advisory group for parents is forming and will be meeting with the Special Services Committee early in 2010.

**Planning /Expansion** – No report

**BHS Board Member** – Mr. Radar reported on the following:

1. Belvidere High School is making a concerted effort to improve overall academics as is evident by its decision to offer 5 AP courses next year.
2. Belvidere students have petitioned to change the grading system from a 6-point system to a 10-point system.
3. SAT scores seem to reflect higher achievement than is evident in the district's HSPA scores.
4. There was a fuel oil spill of between 30 to 100 gallons when a delivery driver's attention was diverted by speaking on his cell phone instead of attending to the delivery. Fiscal responsibility for the clean up lies with the fuel oil company.

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5. The band and chorus programs are continually improving and were featured on a WLEV morning spot.
6. The school is investigating an on-line guidance program.
7. The Board continues to work for fiscal responsibility while balancing the needs of the district.

**Planning Board** – No report

**Board Goals and Objectives** – Mrs. Heilman reported that there was recognition of student role models in the Character Counts program and that the Special Needs Advisory Group is forming.

**Old Business**

The Board has decided that, although it received three letters of interest for the vacant board seat, it would let the voters decide the position in April. Mr. Meddaugh asked Mrs. Heilman to check with the County Superintendent for his approval.

**New Business**

None

**CSA Report**

**ITEM #1 – DISTRICT ENROLLMENT (11/30/2009)**

Enrollment October 31, 2009	404
Transferred In	1
Transferred Out	0
<b>Enrollment November 31, 2009</b>	<b>405</b>

**ITEM #2 – CLASSROOM ENROLLMENT (11/30/2009)**

PreK – Sypniewski	8
Kdg-AM – Poliskiewicz	24
Kdg-PM – Poliskiewicz	21
Grade 1 – Gerkhardt	17
Grade 1 – Rohaly	17
Grade 2 – Marsh	17
Grade 2 – McCartney	17
Grade 3 – Brundage	24
Grade 3 – Fleming	24
Grade 4 - Bolen	18
Grade 4 – Bowers	19
Grade 4 - Brewster	17
Grade 5 – Hawk	19
Grade 5 - Hutchison	19
Grade 6 - Nobile	20
Grade 6 - Wheatley	19
Grade 7 - Fraunfelter	20
Grade 7 - LaBar	20
Grade 7 - Mulligan	20
Grade 8 - Skirbst	24
Grade 8 - White	21

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**ITEM #3 – DISTRICT ATTENDANCE**

**November 30, 2009**

Total Days Possible	6468
Total Days Present	6097
Total Days Absent	371
Average Daily Enrollment	381.06
Average Daily Attendance	404.25
<b>Student Rate of Attendance</b>	<b>94.26%</b>

**ITEM #4 – BELVIDERE HIGH SCHOOL ENROLLMENT (11/30/2009)**

Grade 12	50	(9)
Grade 11	49	(10)
Grade 10	52	(4)
Grade 9	50	(7)
<b>TOTAL</b>	<b>201</b>	(Estimated 192 next year)

**ITEM #5 – WARREN COUNTY TECHNICAL SCHOOL (11/30/2009)**

Grade 12	7	(2)
Grade 11	5	
Grade 10	11	(1)
Grade 9	3	
<b>TOTAL</b>	<b>29</b>	

**ITEM #6 - SPECIAL SERVICES PLACEMENTS (11/30/2009)**

Belvidere	
High School	30
BD (Behav. Disab.)	0
Multiple Disabilities	1
Celebrate the Children	1
Hunterdon County ESC	1
Hunterdon Learning Center	2
P.G. Chambers School	1
Special Children's School	1
Warren County Spec. Services	
Franklin Township	1
Warren Tech	1
<b>TOTAL</b>	<b>39</b>

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**ITEM #9 – CORRECTION TO CONTRACT**

A motion was made by Mr. Radar and seconded by Mr. Abrams to approve Mrs. Cambria's amended contract as recommended by the CSA. Mrs. Cambria is at Step 6 Non-Degreed Aide (\$11.56/hour) and was incorrectly listed at Step 2 Non-Degreed Aide (\$10.89/hour). She continues to work for 3 hours/day.

Ayes – 7, Nays- 0, Abstentions – 0  
Motion carried

**ITEM #10 – APPROVAL OF MUSICAL ASSISTANT**

A motion was made by Mr. Panetta and seconded by Mr. Muscat to appoint Mrs. Krista Poliskiewicz as assistant advisor for the school musical with a stipend of \$1,619 as per the negotiated agreement to be funded through REAP.

Ayes -7, Nays-0, Abstentions – 0  
Motion carried

**ITEM #11 – REPORT OF ADEQUATE YEARLY PROGRESS RESULTS**

The Chief School Administrator reported that the district achieved Adequate Yearly Progress Under NCLB Accountability Requirements for the 08-09 School Year. The district met requirements in Language Arts Literacy and Math in both the elementary and middle grades.

**ITEM #12 – REPORT OF COUNTY DOE REVIEW OF QUALITY SINGLE ACCOUNTABILITY CONTINUUM (QSAC)**

The Chief School Administrator reported that the Warren County Department of Education conducted the district's Quality Single Accountability Continuum District Performance Review on December 1, 2009 with the following results:

Instruction and Program	91
Fiscal Management	98
Operations Management	100
Personnel	100
Governance	100

District information will now be reviewed at the State level where a final determination will be made.

**ITEM #13 – APPROVAL OF SPECIAL NEEDS PARENT ADVISORY GROUP ACTIVITIES**

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A motion was made by Mr. Panetta and seconded by Mrs. Collom to approve January 20, 2010 from 7:00-9:00 PM for a meeting of the White Township Special Needs Advisory Group. The topic for the meeting is “Basic Rights in Special Education” to be presented by Margaret Hefferle of the Statewide Parent Advocacy Network (SPAN).

Ayes – 7, Nay – 0, Abstentions – 0  
Motion carried

**ITEM #14 – APPROVAL OF AFTER SCHOOL ACTIVITIES**

A motion was made by Mr. Panetta and seconded by Mr. Muscat to approve the following after school activities:

Grade Four “Winter Book Club”      Wednesdays      3:15-4:00 PM  
Mrs. Bolen, Mrs. Bowers and Ms. Brewster

Parent/Student Writing Workshop - “Framing Your Thoughts” January 19, 2009 7:00 PM  
Mrs. Barsony

Ayes – 7, Nays – 0, Abstentions – 0  
Motion carried

**ITEM #15 – APPROVAL OF “GEM” ACTIVITIES**

A motion was made by Mr. Panetta and seconded by Mr. Abrams to approve the following activities sponsored by the Warren County Consortium for Gifted and Talented Education and to be chaperoned by Mrs. Pohlidal.

Jan. 21, 2010 9:00 AM – 1:00 PM	Marvelous Math Gr. 1	Blairstown Free Evangelical Church (Parents transport)
Feb. 4, 2010 9:10 AM – Noon	Warren Cty Spelling Bee Gr. 5 & 6	Blairstown Free Evangelical Church (Parents transport)
Feb. 11, 2010 9:10 AM – Noon	Warren Cty Spelling Bee Gr. 7 & 8	Blairstown Free Evangelical Church (Parents transport)
March 25, 2010 3:15-7:00 PM	Battle of the Minds Gr. 5 & 6	Franklin Twp. School (Parents transport)
April 14, 2010 3:15-7:00 PM	Battle of the Books Gr. 5 & 6	Great Meadows Middle School (Parents transport)
April 21, 2010	Battle of the Books	North Warren Reg. Middle School

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3:10-7:00 PM	Gr. 7 & 8	(Parents transport)
April 29, 2010 7:00-8:00 PM	Invention Expo Gr. 3	Hatchery Hill School (Parents transport)
May 27, 2010 3:10-7:00 PM	Battle of the Books Gr. 3 & 4	Brass Castle School (Parents transport)
June 1, 2010 10:15 AM-1:15 PM	Pick-A-Packet - Gr. 3 Creative Problem Slvng	Trinity Methodist Church (H'twn) (Parents transport)

Ayes – 7, Nays – 0, Abstentions – 0  
Motion carried

**ITEM #16 – ACCEPT THE MONTHLY DISCIPLINE REPORT**

A motion was made by Mr. Abrams and seconded by Mrs. Collom to accept the monthly discipline report (November 19, 2009 – December 15, 2009) into the minutes.

2-lunch detentions  
3-before/after school detentions  
No In School Suspension:  
No out of school suspensions  
No expulsions

Ayes – 7, Nays – 0, Abstentions -0  
Motion carried

**ITEM #17– ACCEPT THE REPORT OF THE CSA**

A motion was made by Mr. Abrams and seconded by Mrs. Collom to accept the report of the CSA into the minutes.

Ayes – 7, Nays – 0, Abstentions – 0  
Motion carried

**Open Public Comment**

None

**Payment of Bills**

A motion was made by Mrs. Collom and seconded by Mr. Abrams to approve the payment of the bills for December 2009. The ARISTA bill for \$20,994.50 will be withheld until the invoices are reviewed and approved by Mr. Panetta.

Ayes –7, Nays – 0, Abstentions –0

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Motion carried

**Financial Reports**

A motion was made by Mr. Abrams and seconded by Mrs. Collom to accept the October and November Board Secretary Reports, Treasurer Reports and their respective Budget Certification and Budget Transfers.

Ayes – 7, Nays – 0, Abstentions – 0  
Motion carried

**Additional Business**

Mrs. Collom mentioned that people continue to park in the fire lane area that is out of the vision of the administrative offices. Mrs. Heilman said that cones would again be placed in that area to block off parking.

Mr. Panetta reported that he had attended a security drill and that it went well.

**Executive Session**

A motion was made by Mr. Rader and seconded by Mrs. Collom to go into Executive Session at 9:37 PM to discuss personnel issues.

**Return from Executive Session**

The Board returned from Executive Session at 10:12 PM.

A motion was made by Mr. Rader and seconded by Mrs. Collom to terminate the interlocal agreement with the Allamuchy Township Board of Education for Business Administrator services.

Ayes – 7, Nays – 0, Abstentions – 0  
Motion carried

**Adjournment**

A motion was made by Mr. Rader and seconded by Mr. Abrams to adjourn the meeting at 10:15 PM.

Ayes – 7, Nays – 0, Abstentions – 0  
Motion carried

Respectfully submitted,

Margot Getman,  
Board Secretary

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