

White Township Board of Education Minutes

November 24, 2008

Members Present

The regular meeting of the White Township Board of Education was held on the above date with the following members in attendance: Mr. Gary Meddaugh, Mr. Dave Rader, Mr. Ron Buckenmyer, Dr. John Fritz, Mr. Nelson Abrams and Mr. Steve Muscat. Mrs. Anna Skoog, Mr. Frank Panetta and Mrs. Chanda Collom were absent. Mrs. Linda Heilman, CSA and Mrs. Donnamarie Palmiere, SBA, and one member of the public were present.

Open Public Meetings Act

Mr. Meddaugh opened the meeting at 7:30 p.m. and stated that the meeting had been duly advertised and the public properly notified through notification to The Star Gazette, The Express-Times and the White Township Municipal Clerk in accordance with the Open Public Meetings Act.

Approval of Minutes

A motion was made by Mr. Rader and seconded by Dr. Fritz to approve the minutes of the October 27, 2008 regular meeting and executive session.

Ayes –4, Nays – 0, Abstentions – 2 (Mr. Muscat & Mr. Abrams)

Correspondence

None

Open Public Comment

None

Committee Reports

Personnel Committee – No report.

Transportation –Mr. Muscat asked if a meeting was needed with the transportation committee to discuss the issue of the passing zone on Brass Castle Road. He was informed that it is a county road and currently being monitored by the State Police.

Policy – Mr. Buckenmyer reported that there were two new policies for a first reading in the report of the CSA.

Finance – Mr. Meddaugh reported that the finance committee met earlier and the tuition line accounts are currently looking at a small deficit. He also mentioned that we are looking into alternative internet providers, email and web hosting.

Curriculum – No report.

Buildings & Grounds –The Board agreed to hold the check for Coopersmith Brothers until a solution for the water problem at the doors is reached.

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Public Relations – No report

Special Services - No report.

Planning/Expansion – No report.

BHS – No report.

Planning Board – No report.

Old Business

Public Hearing on Superintendent and Business Administrator Contracts

Open Public Comment

Mr. Meddaugh offered the public the opportunity to comment on the Chief School Administrator's and the Business Administrator's contracts. The board, pursuant to N.J.S.A. 10:4-12(b), the Open Public Meetings Act, shall not publicly discuss personnel matters and shall not respond to comments made by members of the public; however, the board will give all comments appropriate consideration. Copies were available for the public. There was no comment from the public.

Resolution Approving a 2008-2009 Agreement for Donnamarie Palmiere as Business Administrator

WHEREAS, the State of New Jersey has enacted *P.L.2007, c.53, An Act Concerning School District Accountability*; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require [boards of education/charter school trustees] to provide public notice 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said public notice was provided to the public via posting in the office of Donnamarie Palmiere located at 565 C.R. 519, Belvidere, NJ 07823 on October 28, 2008 mailing on October 28, 2008 to the district's official newspapers, The Star Gazette and The Express Times for publication, and filing on October 28, 2008 with the clerk of White Township for public posting; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require [boards of education/charter school trustees] to provide public notice of a public hearing 10 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

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WHEREAS, Said public notice of a public hearing was provided to the public via posting in the office of the board secretary located at 565 C.R. 519, Belvidere, NJ 07823 on October 28, 2008; mailing on October 28, 2008, to the district's official newspapers, The Star Gazette and The Express Times for publication, and filing on October 28, 2008, with the clerk of White Township for public posting; now therefore be it

RESOLVED, That the White Township board of education/trustees hereby designates from 7:30 P.M. to 9:00 P.M. at White Township Municipal Building on November 24, 2008 as the as the public hearing required by the Act.

Resolution Approving a Renegotiated 2008-2011 Agreement for Linda Heilman as Chief School Administrator

WHEREAS, the State of New Jersey has enacted *P.L.2007, c.53, An Act Concerning School District Accountability*; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require [boards of education/charter school trustees] to provide public notice 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said public notice was provided to the public via posting in the office of Donnamarie Palmiere located at 565 C.R. 519, Belvidere, NJ 07823 on October 28, 2008 mailing on October 28, 2008 to the district's official newspapers, The Star Gazette and The Express Times for publication, and filing on October 28, 2008 with the clerk of White Township for public posting; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require [boards of education/charter school trustees] to provide public notice of a public hearing 10 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said public notice of a public hearing was provided to the public via posting in the office of the board secretary located at 565 C.R. 519, Belvidere, NJ 07823 on October 28, 2008; mailing on October 28, 2008, to the district's official newspapers, The Star Gazette and The Express Times for publication, and filing on October 28, 2008, with the clerk of White Township for public posting; now therefore be it

RESOLVED, That the White Township board of education/trustees hereby designates from 7:30 P.M. to 9:00 P.M. at White Township Municipal Building on November 24, 2008 as the as the public hearing required by the Act.

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A motion was made by Mr. Abrams and seconded by Mr. Buckenmyer to approve the 2008-2009 contract for Donnamarie Palmiere as Business Administrator at a salary of \$74,500 and for a renegotiated 2005-2010 contract for Mrs. Linda Heilman as Chief School Administrator at a salary of \$114,000.

Ayes -6, Nays – 0, Abstentions – 0 Motion carried

New Business

None

CSA REPORT

ITEM #1 – DISTRICT ENROLLMENT (11/15/2008)

Enrollment October 15, 2008	394
Transferred In	0
Transferred Out	0
Enrollment November 15, 2008	394

ITEM #2 – CLASSROOM ENROLLMENT (11/15/2008)

Kdg-AM – Williams	15 (1)
Kdg-PM – Williams	13
LLD K-2 – Werner	5
LLD 3-5 – Rosano	5
LLD 6-8 - Sypniewski	6
Grade 1 – May	16
Grade 1 – Rohaly	15 (1)
Grade 2 – Barofski	18 (3)
Grade 2 – Marsh	24
Grade 3 – Bellfy	18
Grade 3 – Brundage	16
Grade 3 – Fleming	15 (2)
Grade 4 - DeCesare	19
Grade 4 – Giffels	19
Grade 5 - Bowers	19
Grade 5 – Hawk	16 (3)
Grade 6 - Hutchison	17 (3)
Grade 6 - Nobile	20
Grade 6 - Wheatley	19
Grade 7 - LaBar	22
Grade 7 - Mulligan	20 (2)
Grade 8 - Fraunfelter	19
Grade 8 - Skirbst	18 (1)
Grade 8 - White	20

TOTAL	394
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ITEM #3 – DISTRICT ATTENDANCE (10/31/08)

Total Days Possible	8668
Total Days Present	8443
Total Days Absent	225
Average Daily Enrollment	394
Average Daily Attendance	383.77
Student Rate of Attendance	97.4%

ITEM #4 – BELVIDERE HIGH SCHOOL ENROLLMENT (11/01/08)

	General Ed	Special Education	
Grade 9	46	5	
Grade 10	35	11	
Grade 11	39	9	
Grade 12	34	7	
TOTAL	154	32	(186)

ITEM #5 - SPECIAL SERVICES PLACEMENTS (11/15/08)

Belvidere Preschool	1
Allamuchy Township School	1
Greenwich Township Preschool	1
Harmony Township Preschool	4
Hope Township Preschool	5
Hunterdon Learning Center	1
Knowlton Twp. Pre-School	2
Midland School	1
Special Children's School	1
Somerset Hills	1
Warren County Spec. Services	
Franklin Township	2
Warren Tech	1
TOTAL	21

ITEM #6 – WARREN COUNTY TECHNICAL SCHOOL (11/15/08)

Grade 12	4
Grade 11	8
Grade 10	6
Grade 9	13
Total	31

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ITEM #7 - APPROVAL OF TRIPS TO BELVIDERE HIGH SCHOOL

The Chief School Administrator recommended approval of the following trips to Belvidere High School:

Seventh and eighth grade students to attend a performance of the Belvidere High School Winter Concert on Friday, December 19 from approximately 9:10-10:45 AM.

Eighth grade visitation during the morning of Tuesday, January 13, 2009 (Students will then return to White Township for lunch and the remainder of the school day.)

Snow date: Wednesday, January 14

A motion was made by Mr. Abrams and seconded by Mr. Muscat to approve the following trips to Belvidere High School:

Seventh and eighth grade students to attend a performance of the Belvidere High School Winter Concert on Friday, December 19 from approximately 9:10-10:45 AM.

Eighth grade visitation during the morning of Tuesday, January 13, 2009 (Students will then return to White Township for lunch and the remainder of the school day.)

Snow date: Wednesday, January 14

Ayes -6, Nays – 0, Abstentions – 0 Motion carried

ITEM #8 - APPROVAL TO PARTICIPATE IN ACES NATURAL GAS PROGRAM

The Chief School Administrator recommended approval to participate in the ACES natural gas program and to supply Global Associates with natural gas consumption and billing information as requested.

A motion was made by Mr. Rader and seconded by Mr. Abrams to approve the district's participation in the ACES natural gas program and to supply Global Associates with natural gas consumption and billing information as requested.

Ayes -6, Nays – 0, Abstentions – 0 Motion carried

ITEM #9 - APPROVAL FOR B.A. TO PARTICIPATE IN PROFESSIONAL DEVELOPMENT PROGRAM

The Chief School Administrator recommended approval for Mrs. Donna Palmiere to attend the following NJ Association of School Business Officials professional development program:

December 16, 2008 Budget Preparation
9:00 AM - 1:00 PM Wyndham Garden, Mt. Olive \$100.00

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A motion was made by Mr. Buckenmyer and seconded by Mr. Abrams to approve Mrs. Donna Palmiere attending the following NJ Association of School Business Officials professional development program:

December 16, 2008 Budget Preparation
9:00 AM - 1:00 PM Wyndham Garden, Mt. Olive \$100.00

Ayes -6, Nays – 0, Abstentions – 0 Motion carried

ITEM #10 - APPROVAL OF INTEGRATED PEST MANAGEMENT PLAN

The Chief School Administrator recommended approval of the district's Integrated Pest Management Plan. The plan was reviewed but did not require any changes at this point in time. (There have been no changes to the plan approved in November 2007.)

A motion was made by Mr. Muscat and seconded by Mr. Abrams to approve the district's Integrated Pest Management Plan. The plan was reviewed but did not require any changes at this point in time. (There have been no changes to the plan approved in November 2007.)

Ayes -6, Nays – 0, Abstentions – 0 Motion carried

ITEM #11 - APPROVAL OF SHORTENED SESSION FOR PROFESSIONAL DEVELOPMENT

The Chief School Administrator recommended approval of Friday, January 16, 2009, as a shortened session for students. Teachers and support staff members will participate in professional development activities following dismissal of students.

A motion was made by Mr. Abrams and seconded by Mr. Muscat to approve Friday, January 16, 2009, as a shortened session for students. Teachers and support staff members will participate in professional development activities following dismissal of students.

Ayes -6, Nays – 0, Abstentions – 0 Motion carried

ITEM #12 - APPROVAL OF SUBSTITUTE

The Chief School Administrator recommended approval of Mr. Kenneth Parks of White Township and Ms. Stephanie Stevens of Phillipsburg as substitutes for the 2008-2009 school year.

A motion was made by Mr. Buckenmyer and seconded by Mr. Rader to approve Mr. Kenneth Parks of White Township and Ms. Stephanie Stevens of Phillipsburg as substitutes for the 2008-2009 school year.

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ROLL CALL:

Gary Meddaugh – Aye
 Nelson Abrams– Aye
 Steve Muscat – Aye
 Ronald Buckenmyer – Aye
 John Fritz – Aye
 Dave Rader - Aye

Ayes -6, Nays – 0, Abstentions – 0 Motion carried

ITEM #13 – APPROVAL OF CO-CURRICULAR ADVISORS

The Chief School Administrator recommended approval of the following co-curricular advisors and stipends as per the current negotiated contract between the White Township BOE and the White Township Education Association:

Horticulture Club	Mrs. Diane Giffels	\$2,142 (Year 8)
Intramurals	Mr. Joseph Husser	\$2,317 (10+ Years)
Musical	Mr. John Idenden	\$2,317 (10+ Years)
Student Government	Mr. Eric Fraunfelter	\$2,317 (10+ Years)
Jump Start	Mrs. Nancy Wheatley	\$1,792 (Year 1)
Jump Start	Miss Corin Melchior	\$1,792 (Year 1)
Jump Start	Mrs. Krista Policiewicz	\$1,792 (Year 2)
Jump Start	Mrs. Alison Walsh, Head	\$2,317 (10+ Years)

A motion was made by Mr. Muscat and seconded by Mr. Buckenmyer to approve the following co-curricular advisors and stipends as per the current negotiated contract between the White Township BOE and the White Township Education Association:

Horticulture Club	Mrs. Diane Giffels	\$2,142 (Year 8)
Intramurals	Mr. Joseph Husser	\$2,317 (10+ Years)
Musical	Mr. John Idenden	\$2,317 (10+ Years)
Student Government	Mr. Eric Fraunfelter	\$2,317 (10+ Years)
Jump Start	Mrs. Nancy Wheatley	\$1,792 (Year 1)
Jump Start	Miss Corin Melchior	\$1,792 (Year 1)
Jump Start	Mrs. Krista Policiewicz	\$1,792 (Year 2)
Jump Start	Mrs. Alison Walsh, Head	\$2,317 (10+ Years)

Ayes -6, Nays – 0, Abstentions – 0 Motion carried

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ITEM #14 - APPROVAL OF PRESCHOOL EXPANSION PLAN

The Chief School Administrator and Business Administrator recommended approval of Belvidere, Harmony, Hope and White Township cluster preschool expansion plan.

A motion was made by Mr. Abrams and seconded by Mr. Buckenmyer to approve the Belvidere, Harmony, Hope and White Township cluster preschool expansion plan.

Ayes -6, Nays – 0, Abstentions – 0 Motion carried

ITEM #15 – APPROVAL OF POLICY ON FIRST READING

The Chief School Administrator and Policy Committee recommend approval of the following board policy on first reading:

Policy 5512.01	Harassment, Intimidation & Bullying
Policy 2531	New Jersey QSAC (Quality Single Accountability Continuum)

A motion was made by Mr. Buckenmyer and seconded by Mr. Rader to approve the following board policy on first reading:

Policy 5512.01	Harassment, Intimidation & Bullying
Policy 2531	New Jersey QSAC (Quality Single Accountability Continuum)

Ayes -6, Nays – 0, Abstentions – 0 Motion carried

ITEM #16 – APPROVAL OF CONTRACT

The Chief School Administrator and Child Study Team recommended approval of a contract with Greenwich Township Board of Education for special education services for one student:

June 30, 2008 to August 8, 2008	\$ 2,500
September 1, 2008 to June 30, 2009	\$ 11,500

A motion was made by Mr. Abrams and seconded by Mr. Muscat to approve a contract with Greenwich Township Board of Education for special education services for one student:

June 30, 2008 to August 8, 2008	\$ 2,500
September 1, 2008 to June 30, 2009	\$ 11,500

Ayes -6, Nays – 0, Abstentions – 0 Motion carried

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ITEM #17 – APPROVAL TO HIRE PART-TIME AIDE

The Chief School Administrator recommended approval to hire Mrs. Renee Sturm of Oxford, New Jersey, as a replacement part-time preschool disabilities aide for three hours per day at a rate \$12.45/hour in accordance with the contract between the White Township BOE and the White Township Education Association.

A motion was made by Mr. Muscat and seconded by Mr. Abrams to hire Mrs. Renee Sturm of Oxford, New Jersey, as a replacement part-time preschool disabilities aide for three hours per day at a rate \$12.45/hour in accordance with contract between the White Township BOE and the White Township Education Association.

ROLL CALL:

Gary Meddaugh – Aye
Nelson Abrams– Aye
Steve Muscat – Aye
Ronald Buckenmyer – Aye
John Fritz – Aye
Dave Rader - Aye

Ayes -6, Nays – 0, Abstentions – 0 Motion carried

ITEM #18 – APPROVAL OF CONTRACT WITH “KIDZ KLUB”

The Chief School Administrator recommended approval of a contract with Happiness is Camping to provide a before and after school program called “Kidz Klub” at the White Township Consolidated School.

A motion was made by Mr. Rader and seconded by Mr. Buckenmyer to approve a contract with Happiness is Camping to provide a before and after school program called “Kidz Klub” at the White Township Consolidated School.

Ayes -6, Nays – 0, Abstentions – 0 Motion carried

ITEM #19 – APPROVAL OF ACTIVITIES

The Chief School Administrator recommended approval of the following activities with transportation to be provided by parents:

Grades 5 & 6 (14 students & Mrs. Pohlidal)
Warren County Battle of the Minds March 26, 2009 4-7 PM at Franklin Twp. School

Grades 5 & 6 (12 students, Mrs. Bellfy & Mrs. Pohlidal)
Warren County Battle of the Books April 1, 2009 4-7 PM at Great Meadows M.S.

Grades 7 & 8 (12 students, Mrs. Bellfy & Mrs. Pohlidal)

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Warren County Battle of the Books April 22, 2009 4-7 PM at North Warren H.S.

Battle of the Books May 27, 2009 4-7 PM White Township Consolidated School

A motion was made by Mr. Abrams and seconded by Mr. Muscat to approve the following activities with transportation to be provided by parents:

Grades 5 & 6 (14 students & Mrs. Pohlidal)

Warren County Battle of the Minds March 26, 2009 4-7 PM at Franklin Twp. School

Grades 5 & 6 (12 students, Mrs. Bellfy & Mrs. Pohlidal)

Warren County Battle of the Books April 1, 2009 4-7 PM at Great Meadows M.S.

Grades 7 & 8 (12 students, Mrs. Bellfy & Mrs. Pohlidal)

Warren County Battle of the Books April 22, 2009 4-7 PM at North Warren H.S.

Battle of the Books May 27, 2009 4-7 PM White Township Consolidated School

Ayes -6, Nays – 0, Abstentions – 0 Motion carried

ITEM #20 - ACCEPTANCE OF CSA REPORT

Accept the report of the Chief School Administrator into the Board Minutes.

A motion was made by Mr. Rader and seconded by Mr. Buckenmyer to accept the report of the Chief School Administrator into the Board Minutes.

Ayes -6, Nays – 0, Abstentions – 0 Motion carried

FYI - Veterans from the American Legion will be presenting a program to 5th graders on December 5, 2008.

The White Township Battle of the Minds 7/8 Grade Team took 3rd place in the county competition.

Open Public Comment

None

Executive Session

A motion was made by Mr. Abrams and seconded by Dr. Fritz to go into executive session at 8:08 p.m.

Ayes –6, Nays – 0, Abstentions – 0 Motion Carried

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The purpose of the Executive Session was to discuss a legal matter with a threat of potential action against the board.

A motion was made by Mr. Abrams and seconded by Dr. Fritz to reconvene into regular session at 8:19 p.m.

Ayes –6, Nays – 0, Abstentions – 0 Motion Carried

PAYMENT OF BILLS:

A motion was made by Mr. Abrams and seconded by Mr. Buckenmyer to approve the payment of the bills for November, 2008 in the amount of \$1, 245,189.85.

Ayes –6, Nays – 0, Abstentions –0 Motion carried

FINANCIAL REPORTS:

- A.) Board Secretary's Report
- B.) Treasurer's Report
- C.) Budget Certification
- D.) Budget Transfers

A motion was made by Mr. Rader and seconded by Mr. Abrams to approve the October, 2008 Board Secretary & Treasurer Reports and Budget Certification.

Ayes –6, Nays – 0, Abstentions –0 Motion carried

ADJOURNMENT:

A motion made by Mr. Abrams and seconded by Mr. Muscat to adjourn the meeting at 8:23 p.m.

Ayes –6, Nays – 0, Abstentions - 0

Respectfully submitted,

Donnamarie Palmiere,
Board Secretary